Approved Minutes of the Special Board of Library Trustees Meeting of September 1, 2015

7:10 PM

Present: David Partridge, Steve Russo, Sara Rockwell
 Myra Emmons, Director

David serves as chairman pro temp

**Minutes**Dave moved we approve the June minutes as written; Eileen seconded. **Motion passed unanimously in the affirmative.** Eileen moved we approve the August meetings as written; Sara seconded. **Motion passed unanimously in the affirmative.**

**Treasurer’s report**
There is no treasurer’s report this month, as there was one printed for August 11.

**Director’s report**
See attached report. Summer has been great. Staff was flexible and handled summer time off well. Subs will cover for staff that may be off during the fall months. Some attention will have to be paid to the withdrawn books either by a sub or a volunteer; the work cannot be done by both due to NH regulations.

We should consider preventive maintenance for the bathrooms, which have been problematic, as well as carpet cleaning. Painting will start after the open house.

Summer reading program was a big success this year. Reaction to the opportunity to donate prizes to local charities was very positive.

Stonyfield Yogurt is closing its visitor center and beginning a community outreach program instead. Dave brought information for the library to consider.

Myra will talk to the Hollis Library Director about reciprocal privileges between the two community’s library users.

**New Business**
Open House Update: There was discussion of promoting the Open House. Food will come from local businesses. Plans are shaping up nicely for the event.

Myra will contact the High School to discuss First Robotics coming to give a presentation. Eileen will talk to the Brookline PTO to see if we can coordinate a program with the sign up for Jr. Lego League.

There was discussion of game night—board games, card games, etc.—as an outreach function.

**Preliminary budget discussion**
Items for consideration include carpet cleaning, preventive maintenance (may be a town expense), and consideration of a library credit card that would earn points (*e.g.* Amazon). Do we want to have an Open House every year, or only alternating years? Comfortable seating would be nice. There was discussion of increasing the materials budget; items are not getting cheaper. There is a balance between materials and available space. The collection is no longer the size that it should be for the population it serves, due to space constraints.

**Eileen motioned we adjourn at 8:18. Steve seconded. Motion passed unanimously in the affirmative.**

Our next meeting will be Tuesday October 6 7:30 pm