Approved Minutes of the Board of Library Trustees – May 2nd, 2017– 7:30PM

Brookline, NH

Present: Ed Cook Karen Jew David Partridge

 Sara Rockwell Steve Russo Myra Emmons, Director

PUBLIC SESSION:

**Old Business:**

Minutes:

**David motioned to accept the minutes of April 2nd, 2017; Ed seconded. Voted unanimously.**

Treasurer’s Report:
- We are now using the 2017 edition of Quickbooks for recordkeeping.

- With 1/3 of the year over, the budget is on target in most lines except in some budget areas where the Library has expected large early in the year expenditures. (See attached report.)

# Director's Report:

- Circulation was higher this April than last year. (See attached.)

- Myra reviewed the newly revised harassment policy; she will make sure it coincides with the Town's policy as much as possible.

- Myra will see if Craig Plummer will repeat his college financing program in the fall.

- Myra checked with other libraries about the NuWav legal service. Comments were mainly positive. We will buy it for one year and evaluate its usefulness.

**New Business:**

The Friends will not financially support the "Little Free Libraries" effort.A volunteer is already making one box;Board members volunteered to contribute the materials and labor to construct the other two we need. Any funds necessary will come from the regular Library budget. Karen will contact the Recreation Committee about placing them at the Ball Park and Lake Potanipo.

There was a brief discussion of ideas about having closer ties between the Friends and the Library staff and Board. Perhaps a "Friends Appreciation Day" should be planned as part of the Annual Library Open House planned for Sept. 9th.

Myra presented three quotes for printing the "Welcome to the Library" brochure. The Library will use Staples, who submitted the lowest price.

The Board worked on developing a Library survey; it will be distributed online and in paper format at the Library and around town.

On Wednesday May 24th there will be a planning session for discussing the July 4th parade float.

**At 8:55PM, Karen motioned to adjourn the meeting; Ed seconded. Voted unanimously.**

The next meeting will be held on June 6th, 2017 at 7:30PM.

Submitted,

Steve Russo