Library Board of Trustees - Brookline Public Library

**Adopted Minutes of the Tuesday April 5, 2016 Meeting**

Brookline Public Library 7:30 PM

Present: Ed Cook, Karen Jew, David Partridge, Steve Russo (from 8PM), Myra Emmons

Absent: Sara Rockwell

Public Present: Helen Ballou

OLD BUSINESS:

Election of officers:

**Dave nominated Ed as Chair, Karen seconded. Ed nominated Dave, Karen seconded. Dave nominated Steve as Secretary, Karen seconded. The slate was voted; unanimous to accept.**

**Karen was appointed interim secretary.**

Review of minutes: **The minutes of the March meeting were approved unanimously with one change.**

Treasurer’s report: Dave reported that the audit of the 2015 Library accounts is completed and that all is in order. Dave and Myra will work on incorporating the budget that was approved at the March Town Meeting into the Library's accounting database. The monthly treasurer's report is attached.

[Steve arrived at 8PM]

Director’s report:

See attached report. Pat started full time as Assistant Director on 3/30. Myra is looking into buying new tables for programs to replace the old worn ones.

NEW BUSINESS/UNADDRESSED ISSUES

Topics and projects for the upcoming year:

- Reviewing policies that may be outdated

- Planning for a new library

Review and update Policy manual on fines:

There was a discussion of the new fines policy and procedure.

Non public meeting session Under RSA Section 91-A:3,II(a)

**At 9PM Dave motioned to go into non public session; Ed seconded; unanimously voted.**

**At 9:05 Dave motioned to leave the non public session; Ed seconded; voted unanimously.** There was a discussion of hiring a part time Clerk I to help with the new Wednesday evening hours; the position would pay $ 12/hr. The minutes were not sealed.

CLOSING:

The next meeting will be held on Tuesday May 3rd at 7:30PM.

**At 9:07, Ed motioned to adjourn; Dave seconded; voted unanimously.**

- Steve Russo, Secretary